

No. EDN-H(2)B(2)1/2018- Pro-JBT(TET)
Directorate of Elementary Education
Himachal Pradesh, Shimla-1

Dated: Shimla-1 the



To

All the Deputy Directors of Elementary Education,
Himachal Pradesh.
All the BEEOs of Block Elementary Education Offices in HP.

Subject:- Regarding inclusion the names in TGT panel amongst TET pass in-service JBTs Possessing B.A./B.Com./B.Sc.(NM/Med.) & B.Ed. as per existing R&P Rules for promotion as TGT in the year 2018.

Sir/Madam,

On the subject cited above, it is informed to all the concerned that the department is going to fill up the various posts of TGT by way of promotion from JBT cadre against 15% quota. In order to prepare/update the panel, information for the year 2018 vis-a-vis present place of posting of incumbent are being called amongst eligible JBTs on Proforma-I through proper channel duly verified and recommended by the BEEO. All the particulars along with ACRs of the incumbents will be verified by the Deputy Director of Elementary Education **being appointing/disciplinary authority of JBT** on prescribed Proforma-II and consolidated panel for promotion as TGT (Arts/NM/Med.) be prepared separately at Deputy Director of Elementary Education level and submit the same to this Directorate on or before **10.04.2018** along with all relevant documents. Accordingly, final promotional panel will be prepared at this Directorate. Any correspondence or case directly forwarded to this Directorate will not be entertained. It is further clarified that option once exercised cannot be changed and no correspondence with regard to change of option will be entertained by the department. **It may please be noted that no cases should be left out. In case any left out case is found in future the sole responsibility will be rest upon you.**

This letter along with profoma-I & II is available on the Departmental website i.e. www.himachal.nic.in/eledu. Individual concerned is directed to download the same from departmental website. No hard copy is being supplied to anyone.

DIRECTOR
March, 2018

Endst. No. As even, Dated: Shimla-1 the
Copy forwarded for information and necessary action to:-

1. The Superintendent Establishment-IV Branch (Internal) for necessary action.
2. Guard file.

-----Sd-----
DIRECTOR

PROFORMA-I

TO INCLUDE NAME IN TENTATIVE PANEL FOR PROMOTION TO THE POST OF TGTs AMONGST TET PASS IN-SERVICE JBTs HAVING BECHELOR DEGREES.

The case in duplicate to be submitted to the Block Elementary Education Officer concerned as per following instruction:-

(It is informed that option once exercised cannot be changed so it is advised do opt promotional avenue carefully)

1	Name of JBT Teacher (As per service record) and Contact No.								
2	Father's/Husband Name								
3	Name of present school, Block & District								
4	Date of Birth			DD	MM	YYYY			
5	Date of Regular Appointment as JBT			DD	MM	YYYY			
6	Category (Gen/SC/ST/OBC/PHH) (Attach the certificate)								
7	Final Seniority No. as JBT and PMIS Code				Seniority Number		PMIS Code		
8	Integrity (Vigilance/Department enquiry if any status thereof)								
9	Subject in which promotion sought as HT/LT/TGT (Arts/NM/Med) as per Govt. Letter No. Per(AP-B) B (11)-2/2004-16 dated 03.12.2014				Date of option				
10	Permanent Address								
11	Permission obtained if qualification acquired during service, yes or no if yes, enclose permission order copy/if no reason thereof								
12	Qualification								
	Name of Exam passed	Roll No.	Exact date of passing the Exam	Name of Board / University	Regular/Correspondence	Total Marks	Marks Obtained	%age	Attested copies must be enclosed
i	10 th								
ii	JBT								
iii	B.A./B.Com/B.Sc.								
iv	B.Ed.								
v	TET (A/NM/Med)								

Note-I It may be ensured that no case without completion of five years as regular service as JBT has been forwarded in r/o all categories.

I do certify that all the particulars at Sr. No. 01-12 are correct and I do opt for promotion as TGT.

Being State cadre of TGT, I am ready to serve any institution of the State.

Date:

Place:

Certified that:-

1. All the particulars shown from 01-12 are true and correct, hence verified.
2. The JBT concerned has completed five years regular service as JBT and also opt for promotion as TGT and one copy of option may be sent with the case and one copy to be kept in office record.
3. The final JBT seniority number and Category to which JBT has applied has been verified.

Signature of JBT

Signature of BEEO

Full Name

Contact No.

PROFORMA-II

(The cases to be submitted by the Deputy Director Elementary concern to Director Elementary in consolidated manner only)

Sr. No.	Name of JBT (As per service record)	Present school, Block & Distt.	DOB	D.O.A. as JBT (On regular basis)	Final seniority No.	Integrity	TGT subject (BA /B.Com. /B.Sc. (NM/	Category Gen/SC/ ST/OBC/ PHH	Contact No.	Name of University from where passed B.Ed. degree	Enclose Proforma-I with all documents in order to verify column
	1	2	3	4	5	6	7	8	9	10	11
1											
2											
3											
4											
5											

Certified that:-

1. All the particulars shown from Sr. No. 01-12 are true and correct, hence verified.
2. The JBT concerned has completed Five years regular service as JBT.
3. The final JBT Seniority Number shown in the case is verified.

Signature of Deputy Director of Elementary Education
....., Distt., HP.

Work & Conduct/Vigilance Clearing Certificate

Certified that the work & conduct of Sh./Smt./Miss.
(D.O.B.....) JBT, PMIS Code..... GPS,
BEEO, Distt., HP
for the last three years has been found Satisfactory/Good/Very
Good/Excellent/Outstanding. Further it is stated that there is no departmental and
vigilance inquiry is pending against the said teacher.

There is nothing adverse against the above mentioned JBT which may debar
him/her from promotion.

Date:

Place:

Signature of BEEO/CHT
Full Name
Contact No.

Countersigned by the:-

Deputy Director of Elementary Education
....., Distt., HP.

Option opted for Promotion

I (D.O.B.....),
PMIS Code..... working as JBT in GPS
BEEO, Distt., HP do opt the
promotion channel of **HT/LT/TGT**(Arts/NM/Med.) for my future service as per
the instructions issued by the Govt. of HP vide Letter No. Per(AP-B) B (11)-
2/2004-16 dated 03.12.2014.

Date:

Place:

Signature of JBT
Contact No.

Countersigned/Verified by the:-

BEEO/CHT
Full Name
Contact No.

Countersigned by the:-

Deputy Director of Elementary Education
....., Distt., HP.